



Mark A. Hackel
County Executive

COMMUNITY MENTAL HEALTH

October 12, 2020

Dear Prospective Bidder:

David Pankotai
Chief Executive Officer

Macomb County Community Mental Health Services (MCCMHS) is inviting responses to a Request for Proposal (RFP) for Specialized Residential Services. The successful bidder(s) must be ready to contract with MCCMHS for Residential Services any time on or after January 1, 2020.

BOARD OF DIRECTORS
Kathy D. Vosburg
Chairperson

MCCMHS is seeking to add to its panel of Specialized Residential service providers. Therefore, new providers (or current providers) may submit bid proposals in response to this RFP. This RFP is seeking providers of Residential Personal Care and Community Living Supports services in the residential setting.

Phil Kraft
Vice-Chairperson

Please be as concise and succinct as possible with your bid documents. Your submission should provide enough information to fully describe your agency and its operations. If possible, please limit your submission to no more than fifty (50) pages (exclusive of dividers).

Linda K. Busch
Secretary-Treasurer

All proposals will be evaluated with reference to the following criteria:

Megan Burke
Nick Ciaramitaro
Ryan Fantuzzi
Dana C. Freers
Brian Negovan
Christopher M. O'Connell, D.O.
Lori A. Phillips
Anthony Plewa
Selena M. Schmidt

- The bidder's specialized knowledge and expertise to provide the services outlined in the RFP
- The history and/or experience of the bidder in providing these services will be heavily considered
- The ability, capacity, and skill of the bidder to perform the contract and to provide the services required
- The cost of requested service
- Organization and completeness of the proposal
- The bidder's history of favorable results from PIHP and accreditation audits, consumer satisfaction, and quality assurance activities and outcomes.
- The number and scope of conditions, if any, attached to the bid.
- Whether the bidder is presently in default to the MCCMHS' Board for any reason.
- The number and scope of recipient rights complaints and/or compliance issues associated with the bidder and/or the bidder's parent organization.



A CARF Accredited
Organization



ADMINISTRATION

22550 Hall Road • Clinton Township, Michigan 48036
Phone: (586) 469-5275 Fax: (586) 469-7674
www.mccmh.net

Enclosed are:

1. RFP
2. RFP Instruction Sheet
3. Proposal Cover Sheet
4. Current MCCMHS Attachment A- Provider Profile Application
5. MCCMHS Attachment B – Service Description
6. MCCMHS Attachment C – ORR
7. MCCMHS Policy on Procurement of Services
8. "SAMPLE" MCCMHS contract Boilerplate language
9. "Provider Information Disclosure Request" form (informational only)

The Macomb County Community Mental Health Services Board reserves the right to reject all bids, to waive or not to waive defects, informalities, or irregularities in bids or bidding procedures, and to accept any bid even though not the lowest in price or highest in scoring.

Bidders must provide acknowledgment or disclaimer of any relationship between the bidder's principal officers and board members and any member of MCCMHS (to include staff employees, Board members, and principal Directors). Disclosure must also be made regarding the bidder's relationship, if any, with any member of the Macomb County Board of Commissioners or any Macomb County Department Head.

The input and preferences of consumers to be served by this RFP will be a significant factor in consideration and scoring of proposals received.

N.B. Please be advised that ALL information submitted in response to public Request for Proposals may be divulged under the provisions of the Freedom of Information Act (FOIA). Confidential or proprietary information cannot be shielded from disclosure under the FOIA requirements for a public bid process.

An original (unbound) and eight (8) copies of each proposal must be submitted by noon, Monday, November 9, 2020 to:

Macomb County CMH/Business Management/ Network Operations Division
22550 Hall Road
Clinton Twp., MI 48036

Proposals received after the deadline (noon, Monday, November 9, 2020) will be rejected without consideration (no exceptions).

A voluntary informational bidder's meeting will be held October 21, 2020 at 1:00PM via zoom at the following link:

<https://zoom.us/j/93144929482?pwd=VEVGbzA0YXE0OTJNcUxOT3cxMldjZz09>
Meeting ID: 931 4492 9482

For further information, or if you require special accommodation (in accordance with the provisions of the Americans with Disabilities Act) for accessibility or interpreter services please call (586) 469-7007 at least three business days prior to the meeting.

Prior registration for the voluntary bidder's meeting is not required.

Questions regarding the Residential Services RFP process can be directed to NetworkOperations@mccmh.net.

Sincerely,

A handwritten signature in cursive script that reads "C. Mosella".

Cristina Mosella, MSA, BSW
Chief Network Officer

Cc: Enclosures