


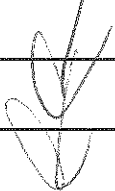
## ACCESS DIVISION

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**MCCMH POLICY REVIEW 2017**  
**BUSINESS MANAGEMENT DIVISION**

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
3-001	Audit Content and Timetable	<i>C. Modell</i>	12-1-17
3-002	Audit Follow-Up		
3-003	Provider Manual		
3-004	Network Application / Profiling Process		
3-010	Evaluation and Monitoring of Delegated Functions		
3-020	Procurement of Goods and Services		
3-030	Procurement of Specialized Residential Facilities		
3-031	Fire Safety in Residential Settings		
3-032	Adoption of Macomb County Policy Regarding a Living Wage		
8-010	Network Provider Credentialing and Recredentialing		
8-020	Integration of Behavioral Health and Physical Health Services		

**MCCMH POLICY REVIEW 2017**  
**BUSINESS MANAGEMENT DIVISION**  
**SECONDARY REVIEWER**



POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
1-001	Overview: Compliance Program/Code of Ethics		12-1-17
1-002	Adoption of Macomb County Ethics Ordinance		
2-006	Service Provider Appeals		
3-016	FOCUS Access Management - Contract Network Providers		

## CHIEF OF STAFF


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# MCCMH POLICY REVIEW 2017

## CORPORATE COMPLIANCE DIVISION

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
6-100	Notice of Privacy Practices		11/20/17
10-315	Business Associates		11/21/17
10-320	Designated Record Set		11/21/17
10-325	Minimum Necessary HIPAA Privacy		11/21/17
10-330	Individual's Right to Restrict Disclosures on the Use of Personal Health Information		11/21/17
10-335	Consumer Access to Clinical Records - Procedures		11/21/17
10-340	Individual's Right to an Accounting of Disclosures		11/22/17
10-345	Individual's Right to Confidential Communications		11/22/17
10-350	Privacy Complaint Process		11/22/17
10-360	Staff Protected Health Information		11/22/17
10-515	Internal Reporting Mechanism		11/27/17
2-007	Self-Determination		11/27/17
2-010	Standards for Clinical Services Documentation		11/27/17
3-001	Audit Content and Timetable		11/27/17
3-002	Audit Follow-Up		11/27/17
3-003	Provider Manual		11/27/17
3-004	Network Application / Profiling Process		11/27/17
3-010	Evaluation and Monitoring of Delegated Functions		12/1/17
3-020	Procurement of Goods and Services		12/1/17
3-030	Procurement of Specialized Residential Facilities		12/1/17
3-031	Fire Safety in Residential Settings		12/1/17
10-442	FOCUS Access Management		12/1/17
8-010	Network Provider Credentialing and Recredentialing		12/1/17

**MCCMH POLICY REVIEW 2017**  
**CORPORATE COMPLIANCE DIVISION**

3-016	FOCUS Access Management - Contract Network Providers		12/1/17
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**MCCMH POLICY REVIEW 2017**  
**CORPORATE COMPLIANCE DIVISION**  
**SECONDARY REVIEWER**

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-310	Notice of Privacy Practices	<i>K. Geyer</i>	
10-315	Business Associates		11/20/17
10-320	Designated Record Set		11/20/17
10-325	Minimum Necessary HIPAA Privacy		11/20/17
10-330	Individual's Right to Restrict Disclosures on the Use of Personal Health Information		11/20/17
10-335	Consumer Access to Clinical Records - Procedures		11/20/17
10-340	Individual's Right to an Accounting of Disclosures		11/22/17
10-345	Individual's Right to Confidential Communications		11/22/17
10-350	Privacy Complaint Process		11/22/17
10-360	Staff Protected Health Information		11/22/17
2-010	Standards for Clinical Services Documentation		11/22/17
10-030	Protection of Electronic Confidential Information		11/22/17
10-410	Security Overview		11/22/17
10-415	Security Audits		11/22/17
10-420	Periodic Security Evaluation		11/22/17
10-425	Security Awareness Training		11/22/17
10-430	Security Incident Reporting Process		11/27/17
10-440	Access Control		11/27/17
10-445	Device Media Control		11/27/17
10-450	Workforce Security		12/1/17
10-455	Virus Protection		12/1/17
10-460	Password Management		12/1/17

**MCCMH POLICY REVIEW 2017  
CORPORATE COMPLIANCE DIVISION  
SECONDARY REVIEWER**

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**MCCMH POLICY REVIEW 2017**  
**CUSTOMER SERVICE DIVISION**

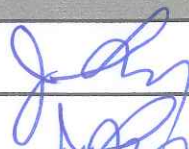
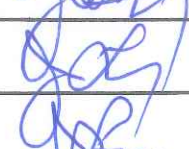



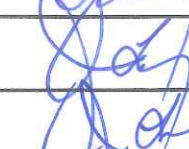

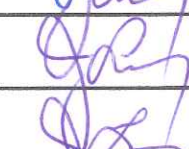
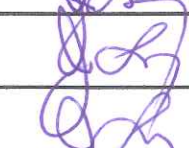

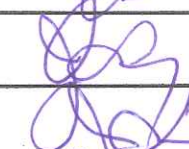


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**MCCMH POLICY REVIEW 2017  
CUSTOMER SERVICE DIVISION  
SECONDARY REVIEWER**

[illegible]

# MCCMH POLICY REVIEW 2017

## DEPUTY DIRECTOR

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-004	Volunteers and Interns/Trainees		12/7/17
10-006	Evaluation of Employees		
10-008	Overtime and Compensatory Time		
10-009	Supplemental Employment		
10-010	Conflict of Interest		
10-011	Personal Use / Personal Gain		
10-012	Access to Administrative Records / Documents		
10-015	Retention and Disposal of Non-Clinical Records		
10-050	Emergency Preparedness Plan		
10-051	Use and Maintenance of County / Personal Vehicles		
10-052	Emergency Procedures -- County Vehicles		
10-053	First Aid and Safety Equipment -- County Vehicles		
10-055	Weapons, Alcohol and Drug-Free Workplace		
10-435	Investigation/Disciplinary Actions -- SECURITY		12/13/17
10-510	Reporting Complaints / Non-Retaliation		
10-515	Internal Reporting Mechanism		
10-520	Investigations / Disciplinary Actions - COMPLIANCE		
10-525	Training and Education - COMPLIANCE		
2-008	Consumer Referrals to MCCMH		
2-017	Abbreviations, Acronyms and Symbols for Record Use		
2-018	Correction, Supplementation, or Deletion of Information From Electronic Medical Record		
2-035	Crisis Intervention Services		
5-008	Inclement Weather / MCCMH Board Meetings and Board Committee Meetings - Cancellation /		

**MCCMH POLICY REVIEW 2017**  
**DEPUTY DIRECTOR**

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**MCCMH POLICY REVIEW 2017**  
**DEPUTY DIRECTOR**  
**SECONDARY REVIEWER**

[illegible]

## EXECUTIVE DIRECTOR

[illegible]

**MCCMH POLICY REVIEW 2017**  
**FACILITY MANAGEMENT DIVISION**

[illegible]

# MCCMH POLICY REVIEW 2017

## FINANCE DIVISION

[illegible]



## SECONDARY REVIEWER

[illegible]

**MCCMH POLICY REVIEW 2017**  
**INFORMATION TECHNOLOGY DIVISION**

[illegible]

# INTERNAL SERVICES DIVISION

[illegible]

**MCCMH POLICY REVIEW 2017  
INTERNAL SERVICES DIVISION  
SECONDARY REVIEWER**

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**MCCMH POLICY REVIEW 2017**  
**LEGAL DIVISION**










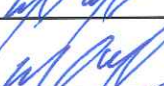




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# MCCMH POLICY REVIEW 2017

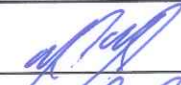

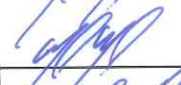

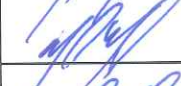


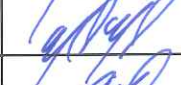








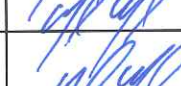


## RECIPIENT RIGHTS

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
9-100	Applicability of Recipient Rights Policies		11/6/17
9-110	Authorizations and Functions		11/6/17
9-120	Rights Functions of the MCCMH Executive Director		11/6/17
9-130	Recipient Rights Director		11/6/17
9-135	Rights Advocacy / Monitoring		11/6/17
9-140	Recipient Rights Training		11/6/17
9-160	Qualifications & Training for Recipient Rights Staff		11/6/17
9-170	Local Appeals		11/6/17
9-180	Second Opinion Rights		11/6/17
9-210	Committee Authorization		11/8/17
9-321	Consumer Incident, Accident, Illness, Death, or Arrest Report Monitoring		11/8/17
9-405	Recipient Rights Protection Standards		11/8/17
9-510	Recipient Rights Investigation		11/8/17
9-515	Repeated Rights Events Review Committee		11/8/17
9-520	Recipient Requests to Appeal Findings	Under Review	11/8/17
9-550	Harassment Following Rights Activity		11/8/17
9-600	Informed Consent For Service		11/8/17
9-601	Informed Consent For Psychotropic Medication		11/8/17
9-604	Release of Oral / Verbal Communications		11/8/17
9-605	Bill of Rights / Bill of Responsibilities		11/8/17
9-606	Dignity / Services Suited to Condition / Humane Environment / Least Restrictive Treatment		11/8/17
9-610	Privileged Communications		11/14/17



# MCCMH POLICY REVIEW 2017

## RECIPIENT RIGHTS

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
9-620	Abortion, Contraception, Sterilization		11/14/17
9-630	Fingerprinting, Photographing, Audiorecording, Videorecording, and One-Way Glass Viewing		11/14/17
9-640	Choice of Mental Health Professional		11/14/17
9-670	Services for Recipients Affected By Physical Barriers		11/14/17
9-680	Recipient Labor		11/14/17
9-690	Recipient Abuse or Neglect		4/14/17
9-700	Communication: Telephone, Visiting Rights, Mail		11/14/17
9-710	Freedom of Worship and Religious Belief		11/14/17
9-720	Treatment By Spiritual Means		11/14/17
9-730	Resident's Right to Media Access		11/14/17
9-750	Comprehensive Examinations		11/16/17
9-760	Changes in Type of Treatment		11/16/17
9-780	Personal Property and Funds		11/16/17
9-790	Freedom of Movement		11/16/17
9-795	Physical Management		11/16/17
9-797	Restraint		11/16/17
9-798	Seclusion		11/16/17
9-810	Duty to Warn Third Parties		11/16/17
9-900	Release of Clinical Records to Michigan Protection and Advocacy Services		11/16/17



## SECONDARY REVIEWER

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