



COMMUNITY MENTAL HEALTH ADMINISTRATION

22550 Hall Road ♦ Clinton Township, MI 48036
PHONE: 586-469-5275 FAX: 586-469-7674
www.mccmh.net

Mark A. Hackel
County Executive

January 31, 2019

David Pankotai
Chief Executive Officer

TO: Macomb County Community Mental Health (MCCMH)
Internal and Contract Network Providers

BOARD OF DIRECTORS
Kathy D. Vosburg
Chairperson

FROM: Dave Pankotai, Chief Executive Officer *DP*

Joan Flynn
Vice-Chairperson

RE: EXECUTIVE DIRECTIVE 1 / 2019

Linda K. Busch
Secretary-Treasurer

This Executive Directive is issued to clarify MCCMH's policy regarding authorization of Respite Services.

Louis J. Burdi
Nick Ciaramitaro
Susan Doherty
Barry J. Gross, D.O.
Phil Kraft
Brian Negovan
Christopher M. O'Connell, D.O.
Lori A. Phillips
Selena M. Schmidt

At all times, it is (has been) the policy of MCCMH that, in accordance with the Michigan Medicaid Provider Manual, the Access Center applies the following guidelines for respite care service authorization requests.

Respite services shall only be authorized if all of the following conditions are met:

1. The service is to be used on a short-term limited basis;
2. To relieve the family or primary caregiver from daily stress and care demands; and
3. During times when caregivers are not being paid to provide care.



A CARF Accredited
Organization

"Short-term" means that respite service is provided during a limited period of time; for example, for a few hours, days, or a weekend, or a brief absence.



MEMBER

"Intermittent" means that respite provision does not occur regularly or for a continuing period. The service cannot stop and start repeatedly or with a time period in between. Respite is not intended to be provided on a continuous long-term basis, or as part of a daily service that would enable a caregiver to accommodate his or her employment schedule.

Respite care may not be provided by the parent of a minor beneficiary receiving the service, spouse of the beneficiary, beneficiary's guardian, or the unpaid primary caregiver.

Pursuant to this Directive and based on MCCMH's documented capacity to provide and equitably distribute respite services (Codes T1005, T1005-TD, T1005-TE) to all individuals served across the MCCMH PIHP network, respite services will generally be authorized in the range of 0 units to eighty-eight (88) units [twenty-two (22) hours] per month. This general guideline reflects, in part, a decrease in state funding. However, in appropriate circumstances, the MCCMH Access Center may authorize respite service in an amount exceeding this general guideline, based upon medical necessity, the individual needs of the consumer, and other pertinent clinical information.

Authorization for respite hours that exceed the general guideline in this Directive will only be granted if supported by detailed information that MCCMH Access Center deems sufficient to establish and justify the medical necessity of additional services. Services will be authorized through the MCCMH Access Center at the point of new authorization or re-authorization of services.

Note: Respite services through the Shared Parenting Program and the Respite Home are excluded from the above capacity limit. This Directive supersedes Executive Directive 11/2006 in the MCCMH MCO Policy Manual, and anything in the original 2/2018 Executive Directive that is inconsistent with this 1/2019 Executive Directive.

DP/KC