

DATE: September 25, 2000

TO: Executive Staff
Area Managers
Direct Service Unit Supervisors
Contract Agency Directors
Authorized Administrative Manual Holders

FROM: Donald I. Habkirk, Jr.,
Executive Director

RE: **EXECUTIVE DIRECTIVE 4 / 2000**
SAL Codes

Effective, October 1, 2000, these are the SAL codes which have been formally adopted to be used by MCCMH staff for reporting all staff activity:

DIH:rsw

Please retain Executive Directive 4/2000 in your Administrative Manual following Divider "A".