Please Register on our website

LOCUS

LEVEL OF CARE UTILIZATION SYSTEM





PARTICIPANTS WILL:

- Complete and score the LOCUS
- Learn when, how and why the LOCUS tools are utilized
- Utilize the tool to document an enrollee's level of care and understand how the LOCUS score relates to levels of care.

The LOCUS is a two part training
Online prerequisite followed by an in-person class

PRIOR TO TAKING THIS IN PERSON TRAINING, YOU MUST COMPLETE THE ONLINE PREREQUISITE. DETAILED INSTRUCTIONS ARE ATTACHED. A COPY OF YOUR COMPLETION CERTIFICATE MUST BE UPLOADED WITH YOUR REGISTRATION REQUEST.

IN PERSON FROM 9:00A-1:00P

JANUARY 14TH
FEBRUARY 10TH
MARCH 10TH
APRIL 7TH
MAY 13TH
JUNE 16TH
JULY 14TH
AUGUST 19TH
SEPTEMBER 15TH
OCTOBER 13TH
NOVEMBER 9TH
DECEMBER 9TH

6555 15 Mile Road
Sterling Heights, MI 48312

APPROVED FOR 4 SOCIAL WORK CREDITS

MACOMB COUNTY COMMUNITY MENTAL HEALTH PROGRAMS AND SERVICES ARE SUPPORTED AND FUNDED, IN PART, BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS). MCCMH IS ACCREDITED BY THE COMMISSION ON ACCREDITATION OF REHABILITATION FACILITIES (CARF) AND OPERATES UNDER THE DIRECTION OF THE MACOMB COUNTY BOARD OF COMMISSIONERS AND THE MACOMB COUNTY COMMUNITY MENTAL HEALTH BOARD. MCCMH CENTERS ARE BARRIER-FREE, AND OFFER TTY ACCESS, AMERICAN SIGN LANGUAGE COMMUNICATION, AND OTHER LANGUAGE TRANSLATIONS.

LOCUS

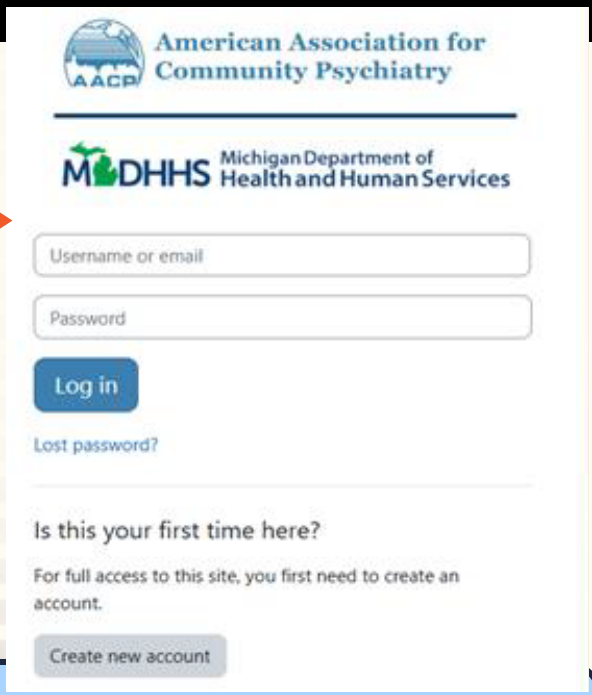
Prerequisite Training Instructions

CLOSE ALL YOUR BROWSER WINDOWS AND CLEAR YOUR BROWSER HISTORY. USE AN UPDATED VERSION OF EITHER CHROME OR EDGE AS YOUR BROWSER IN A PRIVATE WINDOW IF POSSIBLE. THEN FOLLOW THESE INSTRUCTIONS

COPY AND PASTE THIS LINK AND ONLY THIS LINK INTO A NEW OPEN BROWSER WINDOW:

Michigan DHHS Training- Community Psychiatry

You should see this image when acecssing the site.



START THE ACCOUNT CREATION PROCESS

IF YOU DO SEE THE AACP AND MICHIGAN DHHS LOGOS, PROCEED WITH FOLLOWING STEPS.

- **Click on the gray box labeled “Create new account.”**
- **Read and agree to the AACP site usage agreement statement.**
- **Use your company email address as your username. Use this same email address for all other email fields.**
- **Create a password that meets the criteria given.**
- **MAKE A NOTE OF YOUR USERNAME AND PASSWORD in a secure location. You will need these each time you log into the training site.**
- **Type MI or Michigan into that registration field. This entry will trigger your automatic enrollment into the correct AACP LOCUS training course bypassing any request for payment.**
- **Enter this 10-digit Regional PIHP identifier number 8000000009. Please ensure this number is accurate.**
- **Click the box to attest that you are a Medicaid provider who services Medicaid beneficiaries enrolled in a Medicaid Health Plan.**
- **Confirm you are not a robot.**
- **Click on “Create my new account.”**

LOCUS

Prerequisite Training Instructions

CLICK "CONTINUE". YOU WILL BE NAVIGATED BACK TO THE PORTAL TO THE TRAINING SITE.

DO NOT ATTEMPT TO LOG IN UNTIL YOU FOLLOW THE ACCOUNT CREATION CONFIRMATION INSTRUCTIONS THAT WILL BE SENT TO THE EMAIL ADDRESS YOU USE TO CREATE THE ACCOUNT.

EACH USER WILL BE EMAILED AN ACCOUNT CREATION CONFIRMATION EMAIL FROM THIS ADDRESS:NO-REPLY@COMMUNITYPSYCHIATRY.ORG.
YOU MAY NEED TO CHECK YOUR SPAM OR JUNK EMAIL FOLDER(S) FOR THIS CONFIRMATION EMAIL. FOLLOW THE INSTRUCTIONS PROVIDED IN THAT EMAIL TO CONFIRM AND COMPLETE YOUR ACCOUNT CREATION.

- YOU WILL RECEIVE A THANK YOU MESSAGE THAT CONFIRMS THAT THE ACCOUNT HAS BEEN SUCCESSFULLY CREATED. CLICK "CONTINUE."
- YOU WILL BE NAVIGATED TO THE AACP LOCUS TRAINING SITE DASHBOARD UNIQUE TO MICHIGAN DHHS USERS.
- UNDER THE COURSE ENTITLED, "AACP LOCUS CERTIFICATION TRAINING FOR MICHIGAN DHHS," SELECT "GO TO COURSE."

TO ACCESS YOUR COURSE AT ANY TIME, CLICK ON THE "MY COURSES" TAB IN THE UPPER LEFT CORNER OF THE TRAINING SITE DASHBOARD

YOU MUST COMPLETE THE IN-PERSON TRAINING WITHIN 60 DAYS OF COMPLETING YOUR ONLINE PREREQUISITE AND ATTACH THE CERTIFICATE OF COMPLETION TO YOUR REGISTRATION REQUEST FOR APPROVAL.

REGISTER FOR THE MCCMH LOCUS INITIAL TRAINING BY USING THE LINK TO THE MCCMH TRAINING WEBSITE BELOW.

Please Register on our website using this link