

I. Service Delivery Requirements

All providers who receive SOR4 funding are required to implement and deliver services in full accordance with the terms outlined in the MCCMH-SUD executed contract. Services must align with approved program models, performance expectations, and funding requirements.

II. Monthly Reporting Requirements

All providers must submit required monthly reports to the MCCMH-SUD SOR Coordinator no later than the second Monday of each month. Reports must be complete, accurate, and submitted in the approved format. Failure to submit timely and accurate reports may result in corrective action in accordance with contractual obligations.

III. SUPRT Data Collection and Reporting Requirements

Contracted providers receiving SOR4 funds for treatment and recovery services are required to complete the SAMHSA's Unified Performance Reporting Tool (SUPRT). The SUPRT consists of two components: Administrative (A) and Client (C).

A. SUPRT-A (Administrative)

Required to be completed by the service provider (e.g., clinician, peer recovery coach, support staff, etc.).

- Baseline: Within 24 hours of the client's first date of service
- 6-Month Reassessment: At six months of service
- Annual: At one year of service
- Closeout: Upon client discharge from services

B. SUPRT-C (Client)

Voluntary completion by the client. SUPRT-C must be offered to all clients receiving services and should correspond with the SUPRT-A timeline.

- Baseline
- 6-Month Reassessment
- Annual
- *A closeout survey is not required for SUPRT–C*

C. Early Termination of Services

If services end before the six-month assessment, no further SUPRT surveys are required.

D. Re-Engagement with Services

A new SUPRT series must begin each time a client re-engages in services. Service providers are required to use the same Client ID for returning clients.

E. Submission and Record Retention Requirements

All SUPRT data (A and C) must be submitted through Qualtrics within 48 hours of completion. Service providers must retain a copy of both the Administrative and Client surveys (including client refusals) for auditing purposes. Service providers are required to submit a monthly SUPRT tracking form to the MCCMH-SUD SOR Coordinator.

F. SOR Policy in FOCUS

Clients who receive a SUPRT-A/C survey must have a SOR policy entered into FOCUS. The admission date of the SOR policy must match the date of the Baseline SUPRT-A survey. The discharge date of the SOR policy must match the date of the Closeout SUPRT-A survey.

IV. **MATE Act Training Requirement**

All qualified prescribers serving individuals under SOR4 funding must complete the training requirements set forth by the Medication Access and Training Expansion (MATE) Act. This training is a one-time requirement and must be completed in order to prescribe controlled substances. Documentation of compliance must be maintained and made available upon request. MCCMH-SUD may audit this documentation to verify compliance with this standard.

V. **ODU/StUD Related Lab Testing**

Prescribing providers serving individuals under SOR4 must provide medically necessary laboratory testing to evaluate potential complications of substance use. Allowable testing includes: a complete blood count (CBC), international normalized ratio (INR), and a comprehensive metabolic panel (CMP). The clinical rationale for testing must be documented in the client's record in accordance with applicable MDHHS and MCCMH-SUD requirements. The documentation may be audited to verify compliance with MDHHS and MCCMH-SUD standards.