



## *Utilization Management Committee Charter*

### **GENERAL INFORMATION**

- Committee Name:*** Utilization Management (UM) Committee
- Chairperson:*** Dr. Carmen Serpa (MD), Chief Medical Officer  
Christine Brothers (LMSW), MCCMH Director of Managed Care Operations
- Approval Date:*** April 23, 2025

### **COMMITTEE PURPOSE**

Macomb County Community Mental Health (MCCMH), an official agency of the County of Macomb, maintains a Utilization Management (UM) Committee that oversees the UM functions. The UM Committee has the primary responsibility of providing direction, feedback, and/or approval on clinical and operational aspects of UM functions.

### **OBJECTIVES**

The Utilization Management Committee is responsible for the oversight of UM indicators, processes, and outcomes, as defined in the MCCMH UM Program Description. The Committee's objectives include consistently promoting and monitoring the delivery of high quality and cost-effective services for all members.

The Utilization Management Committee is responsible for the following activities:

- Review and approve the UM Program Description.
- Review the UM Program's annual written report and evaluate the overall effectiveness of the UM Program.
- Analyze data, identify opportunities for improvement, and make recommendations for plan-wide performance improvement.
- Review and approve MCCMH policies and procedures for utilization management.
- Review and approve new and existing technologies, medical and behavioral health policies, utilization review criteria, and the consistency with which the UM staff apply criteria.

- Identify the adherence of practitioners and organizational providers to established quality and service standards, guidelines, and/or policies and procedures.
- Monitor the activities of entities to which MCCMH has delegated utilization management.

## **PARTICIPANTS**

- Chief Medical Officer
- Chief Executive Officer
- Chief Operations Officer
- Chief Financial Officer
- Chief Clinical Officer
- Chief Quality Officer
- Chief Network Officer
- Chief Privacy and Compliance Officer
- Director of Managed Care Operations
- Director of Clinical Informatics
- Director of Substance Use
- Managed Care Operations Psychiatrists
- Managed Care Operations Administrator
- Clinical Informatics Administrator
- Practicing providers in the network

If a participant is unable to attend, they are to designate a subject matter expert to attend on your behalf. Designees are not regular members therefore they are not allowed to vote.

## **Voting Members**

Voting privileges are limited to Physicians, Chiefs, and Directors.

## **Meeting Frequency**

The UM Committee will meet every other month unless decided otherwise by the committee or if the need arises.