**Placement Review Committee (PRC)**

**Case Presentations**

**What is the purpose of presenting a case?**

The primary purpose of presenting at PRC is to secure a residential provider for an individual on your caseload. This is your opportunity to showcase the individual’s strengths and treatment needs to the MCCMH residential provider network to find the most appropriate placement to meet their needs.

**How to structure a case presentation**

How you present the individual can make all the difference in how the residential providers receive them. A well-structured presentation ensures that the individual’s needs are communicated clearly and effectively. Start by introducing the individual and providing the relevant demographic information. Then, move into their current strengths and treatment needs. Provide relevant background information. Be sure to highlight any specific needs and requests related to the placement itself. Then, open the floor to the residential providers for any questions they may have.

**Clinical Documentation**

Please ensure that the following documentation is current and updated in the record:

* Individual Plan of Service
* Behavior Treatment Plan
* Completed SRS Referral Tracking Form

**Presentation Outline**

The following is an example of an outline for your presentation. You should customize your presentation to the individual by adding or deleting items as needed.

Demographics:

* Name
* Where are they currently? (Another placement, with family, in a hospital, etc.)
* Age
* Gender
* Is there a guardian? Who?
* Active entitlements (Medicaid, SSI, etc.)
* Are they currently attending school or a vocational program?
  + If so, where? Transportation support needs?
* Natural Supports

Clinical Presentation:

* Diagnoses (psychiatric and medical)
* Information on the individual’s strengths
* Communication Needs:
  + Are they able to communicate their wants and needs effectively
  + Identify any needs in this area
* Medical Care Needs:
  + Provide specific details on daily interventions or staff needs for medical care.
* Personal care:
  + Mobility
    - If not independent, provide specific information on their needs.
  + Do they attend to their personal care needs independently?
    - If not, do they require hands on assistance or prompting?
      * If hands on, provide details on their specific needs
* Behavioral Support Needs:
  + Provide information on current maladaptive behaviors.
    - Include known triggers and known strategies for improvement
  + Do they have a behaviorist?
    - If so, are there any restrictions approved by BTPRC?
  + Relevant behavioral history and how long it has been since they exhibited these maladaptive behaviors.
* Additional supports and services authorized by MCCMH.

Placement Needs and Requests:

* Why were they discharged from their previous placement?
* Identify any limitations or requests regarding the location of the placement.
* Any special accommodations needed? (assistive technology, property accommodations, etc.)