



**MACOMB
COUNTY**
COMMUNITY MENTAL HEALTH

MCCMH Administration
19800 Hall Road
Clinton Township, MI 48038

855-99-MCCMH
info@mccmh.net
www.mccmh.net

December 6, 2022

Dear Prospective Bidder:

Macomb County Community Mental Health Services (MCCMHS) is inviting responses to a Request for Proposal (RFP) for Engagement Center Staffing Services.

MCCMH seeks a LARA licensed substance use disorder treatment provider that is interested in providing staffing for the newly planned Engagement Center to be located in Macomb County. Peer Recovery Coaches and Certified Nursing Assistants will provide services to actively using/intoxicated adults. This program will operate on a 24/7 basis, 365 days/year, with a potential census of up to 12 individuals. Services are intended for those who require observation for safety in an appropriate setting which would involve active linkage to treatment and recovery services.

Please be concise and succinct with your bid documents. Your submission should provide enough information to fully describe your agency and its operations.

Submissions are to be sent electronically in Word and/or PDF format. Proposals should be emailed to mcosa@mccmh.net. If the submission is too large to send via email, please contact mcosa@mccmh.net in advance of the due date to make alternate arrangements (i.e., USB drive, Box, etc.). Successful submissions will receive an email reply within two (2) business days. It is the applicant's responsibility to ensure that their RFP submission was successfully submitted/received by MCOSA by the due date of Tuesday, January 17, 2023, at 12:00 pm.

Submissions should include responses to the information outlined in Section V "Content of Proposal", providing a response for items A–L. The MCOSA Provider Profile Application can be found at www.mccmh.net/current-partnership-opportunities under the Engagement Center Staffing Services section.

Please be advised that ALL information submitted in response to public Request for Proposals may be divulged under the provisions of the Freedom of Information Act (FOIA). Confidential or proprietary information cannot be shielded from disclosure under the FOIA requirements for a public bid process.

The Macomb County Community Mental Health Services Board reserves the right to reject all bids, to waive or not to waive defects, informalities, or irregularities in bids or bidding procedures, and to accept any bid even though not the lowest in price or highest in scoring.

A voluntary virtual informational bidder's meeting will be held on Wednesday, December 14, 2022, at 10:00AM. The meeting link is: https://teams.microsoft.com/l/meetup-join/19%3ameeting_Njk1NjQ2YTUtMzc2ZC00Zjk5LTg4MzYtMjNiZTc2MzMzOTYw%40tbread.v2/0?context=%7b%22id%22%3a%22dc46e5-366b-45ce-b93a-1feaba9be97b%22%2c%22oid%22%3a%223c97d353-acef-4c2c-b0b5-7c75fbda2916%22%7d.

If you have any questions, please contact MCOSA via email at mcosa@mccmh.net.

Sincerely,

Helen Klingert, MS, LLP, CAADC
Director of Substance Use Services

David Pankotai
Chief Executive Officer

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