

## Questions and answers DSP Training Bidders Meeting (10/14/22)

Q: Will the training provider be responsible for monitoring reciprocated trainings?

A: No this is a function of the Training Committee of the PIHP.

Q: Is the instructor required to be in every training of an online blended format.

A: An instructor that meets the STWG guidelines must be present for each face-to-face class or be able to be contacted for content questions for those completing videos or material online.

Q: What does policy 3-015 Exhibit E mean by “Specialized residential service providers that have not been working within a Specialized Residential program for the duration of one (1) year or greater will be required to complete the initial DSP training program.”

A: This means if a DSP has left longer than a year or has not completed the training within a year they would have to complete the initial DSP training from the beginning.

Q: What does policy 3-015 Exhibit E mean by “DSP training must be refreshed at the time frames identified by MCCMH PIHP”?

A: Policy 3-015 Exhibit D includes the grid of what DSP classes need refreshed and when.

Q: Would the selected vendor be required to provide the “Behavior crisis intervention”?

A: The training content from the state guidelines should be covered in the DSP training, but an actual Non-violent crisis intervention (CPI) training or equivalent is required by the DSP employer.

Q: When in 2023 would the selected vendor be required to start?

A: As soon as possible, this would include the selected vendor’s training content can be vetted by the vendor using the tools available on the STGW page of Improving MI practice and submitted to the PIHP’s training committee for review.

Q: Proof of Training and references, is proof of contract enough if the people previously worked with are no longer available to get references from?

A: Proof of contract is enough for the RFP.

Q: How should the request from page 7 section E “attachment of the proposed course curriculum” of the RFP should look when submitted?

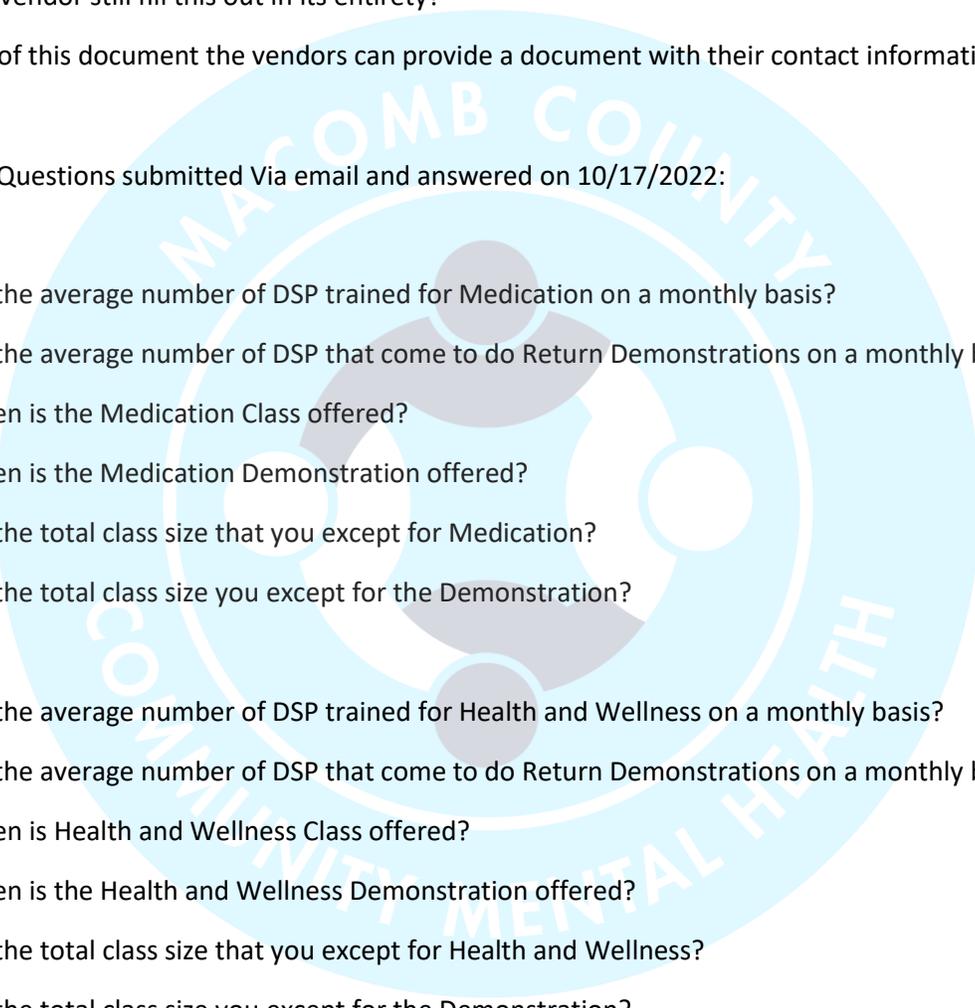
A: The best format would be similar to the guidelines from the STWG look for each section of the required content sections, an example from the Improving MI Practices website “Nutrition” was shared for viewing during the virtual Q&A session.

Q: Since a lot of items on the Contracted services provider profile attachment A are Not Applicable should the vendor still fill this out in its entirety?

A: In place of this document the vendors can provide a document with their contact information.

Additional Questions submitted Via email and answered on 10/17/2022:

Questions:

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- 1) What is the average number of DSP trained for Medication on a monthly basis?
  - 2) What is the average number of DSP that come to do Return Demonstrations on a monthly basis?
  - 2) How often is the Medication Class offered?
  - 3) How often is the Medication Demonstration offered?
  - 4) What is the total class size that you except for Medication?
  - 5) What is the total class size you except for the Demonstration?
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- 1) What is the average number of DSP trained for Health and Wellness on a monthly basis?
  - 2) What is the average number of DSP that come to do Return Demonstrations on a monthly basis?
  - 2) How often is Health and Wellness Class offered?
  - 3) How often is the Health and Wellness Demonstration offered?
  - 4) What is the total class size that you except for Health and Wellness?
  - 5) What is the total class size you except for the Demonstration?

A: MCCMH currently teaches Health and Medications in a combined format. These classes are offered virtually through video format and quizzes, 24 hours a day, the bidder is free to offer suggestions of how this will be accomplished according to the STGW guidelines. MCCMH has optional tutoring/testing days with 12 students 3-5 times a month from 9 am-3 pm. For students that do not need the tutoring, 1-hour individual skill demonstrations are offered throughout the month (51 spots were made available in October 2022), but there remained demand for additional testing. In the RFP it is stated that there is a

possibility to add additional providers who employ DSPs this can add variation to the amount of testing needed, as well as the students that may not pass their skills test that will need to be retested. When MCCMH had 2 nurses available for skill testing we would schedule 20 students for refresher and initial classes.

Q:

- 1) What is the average number DSP that take the full course?
- 2) How often is the full course offered?

A: As mentioned above this varies and is often dependent on DSP staff turnover and how often provider's add new staff. These classes are offered virtually through video format and quizzes, 24 hours a day, the bidder is free to offer suggestions of how this will be accomplished according to the STGW guidelines.

