



Mark A. Hackel
County Executive

COMMUNITY MENTAL HEALTH ADMINISTRATION

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COMPLIANCE ALERT

John L. Kinch
Executive Director

DATE: August 12, 2016

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TO: Macomb County Community Mental Health Workforce Employees and Service Providers

FROM: Kimberly Cope, MCCMH Corporate Compliance Officer

RE: BH TEDS Corrections

The Focus Help Desk has notified all primary case holders regarding consumers with missing/ incorrect BH TEDS data. MCCMH is unable to report these services to MDHHS until they are properly corrected. Correction of the data must comply with proper clinical documentation standards using the Focus "change signed document" process.

The "Reason for Changes" field, which is located within the Focus document, must specify the error description contained in the last column of the BH TEDS error report that you received from the Focus Help Desk. For example, "Invalid Detailed SMI/ SED Status - Blank Not Allowed." "Reason for Changes" language must be limited to the specific language you received within the error report.

CMS standards require that amendments, corrections, and deletions to clinical documentation must be clearly and permanently identified. Adherence to this documentation instruction is required and will be monitored through consumer records audits.

For questions regarding this process, please contact the Focus Help Desk.



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